



To Protect and Promote the Health and the Environment of the People of Kittitas County

Public Health Study Session
March 28, 2023
1:30 p.m.
Commissioner's Conference Room
Meeting Minutes

Attendees:

Brett Wachsmith, Laura Osiadacz, Cory Wright, Chelsey Loeffers, Candi Blackford, Erin Moore, Jesse Cox

Call to Order

The meeting was called to order at 1:30 p.m.

Citizen Comment (1 minute time limit)

There were no members of the public present.

Department Business

Strategic Plan progress update

Erin Moore reviewed the following updates with the board:

- 1/10th of 1%- Marie is networking and getting read for the first meeting in May.
- The Customer Service Survey is live.
- SmartGov contract is in the process for development and implementation of online submittals and inspections.
- Vital records is changing to online applications and fees.
- Cross training supervisors for onboarding new staff.
- Staff surveys being created and sent out to staff for feedback.

It was suggested that in the future to bring visuals about the strategic plan goals with updates.

Air Quality Program Planning Overview

Jesse Cox discussed the implementation a new air quality program made possible by FPHS funding. Details include staff developing a program that would focus on educational outreach for the public social media, at farmers markets and at fair, being a resource for the community, and developing the program for advancement as funding and time allows. The possibility of Air Quality Coalition at some point in the future.

1/10th of 1% Follow Up Discussion

Chelsey Loeffers discussed the prioritization summary recap from Board of Health. The following were part of the discussion:

- Prospective carve-outs from the RFP process.
- Priority areas to provide direction.
- RFP Guidelines.

APPROVED

4-18-23



To Protect and Promote the Health and the Environment of the People of Kittitas County

- Topics for Discussion

Mrs. Loeffers noted that KCPHD recommends an annual RFP process to reduce the complexity in funds administration and oversight; the Board agreed with the recommendation. Discussion around holding a reserve amount for pressing issues that come up. This will be a topic of continued discussion in the future.

Board of Health Feedback Discussion

Chelsey Loeffers discussed the CHA/CHIP process and presentation prioritization process and will be bringing updates to the board. Discussion was had about what the BOCC wants and needs from public health.

Other Business

None

Conclude

The meeting was concluded at 2:15 pm

A handwritten signature in blue ink, appearing to be "Cory Wright", written over a horizontal line.

Cory Wright, BOCC Chair

A handwritten signature in blue ink, appearing to be "Candi Blackford", written over a horizontal line.

Candi Blackford, Clerk